



**County of San Luis Obispo**  
**Department of General Services**  
1087 Santa Rosa Street Phone: (805) 781-5900  
San Luis Obispo, CA 93408-0000 Fax: (805) 781-1074  
Internet: [www.co.slo.ca.us/purchasing](http://www.co.slo.ca.us/purchasing)

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version 2

## Blanket Purchase Order

**Vendor**  
**INSIGHT PUBLIC SECTOR**  
PO Box 713096  
COLUMBUS OH 43271-3096

### Information

**Document** 25003161  
**Document Date** 12/11/2006  
**Vendor Number** 1000009317  
**Payment Terms** Payment due within 30 Days.  
**Buyer** Phill Haley  
**Phone Number** 805-781-5904  
**Delivery Date** 06/30/2010  
**Inco Terms** Free on board  
**Destination** SAN LUIS OBISPO

**Validity Period** 12/11/2006 - 06/30/2010

### Shipping Address

COUNTY OF SAN LUIS OBISPO  
INFORMATION TECHNOLOGY  
976 OSOS ST RM 400  
SAN LUIS OBISPO CA 93408

### Send Invoice To

COUNTY OF SAN LUIS OBISPO  
INFORMATION TECHNOLOGY  
976 OSOS ST RM 400  
SAN LUIS OBISPO CA 93408

### Item Material/Description

1

#### Computer parts and supplies

Blanket Purchase Order starting December 11, 2006 through June 30, 2010 for computer parts and supplies as needed.

(Vendor Note: Replaces our closed blanket purchase order # 25003039)

OVERALL YEARLY LIMIT \$ 10,000.00

Vendor contact: Chris Letsinger 8000-467-4448 ext 5820

[clletsinger@insight.com](mailto:clletsinger@insight.com)

Dept billing contact: Don 805-781-4250

Either party may cancel this agreement on 30 days written notice.

### INSTRUCTIONS TO VENDOR:

This Purchase Order is subject to the Terms and Conditions incorporated herein by reference on the reverse side of this document.

SIGNATURE  
(Purchasing/Accounting)

DATE 06/02/2009

## Conditions of Purchase

1. The only terms that will be honored are those issued by the County of San Luis Obispo.
2. No acknowledgement of this order is required. If this purchase order is the result of a written bid or quotation, the purchase order shall serve as acceptance thereof. If this purchase order is the result of an informal, oral or written quote, acceptance will be assumed unless otherwise advised with (10) days of the date of the order. Unless otherwise specified, the U.S. Mail shall be the accepted means of communication.
3. Purchase order numbers shall appear on all invoices, packages, crates, boxes, etc.
4. Invoices must include only items shown on this order. In the event any item included on this order is not delivered, please notify Central Services - Purchasing Division at once as to the reason for the delay and the date we can expect delivery. Do not include any item which is back ordered on your invoice. Any invoice or claim on this contract must be presented within (1) year from delivery of goods or services.
5. Changes of any kind are not authorized without permission from the Central Services - Purchasing Division. A change authorization number will then be given to you.
6. The County reserves the right to cancel any or all items not shipped within the time specified on the order.
7. No charges for transportation, containers, packing, etc. will be allowed unless specified on the order.
8. All material furnished must be as specified and will be subject to inspection and approval of the county after delivery. The right is reserved to reject and return at the risk and expense of the supplier such portion of any shipment which may be defective or fail to comply with specifications without invalidating the remainder of the order. Rejected material will be held for disposition at the expenses and risk of the seller.
9. This order is subject to sales tax, exempt from federal tax, Certificate of exemption will be provided upon request.
10. All goods and/or services shall be in compliance with all federal, state and local law including but not limited to OSHA and CAL OSHA.
11. The seller shall provide the County of San Luis Obispo with a Material Safety Data Sheet for each product containing substances on the List of Hazardous Substances published by the California Administrative Code, Title 8, Section 5194. These sheets must be sent to the County of San Luis Obispo, Administrative Office - Safety & Claims Coordinator, Room 370 County Government Center, San Luis Obispo, CA 93408. Please reference the above purchase order number.